



Re: Request to attend the 2024 Simply Coaching Summit

Dear

Simply Coaching and Teaching will be hosting their annual virtual summit, **Simply Coaching Summit**, July 8-10, 2024. I would like to attend this event as an opportunity to further my professional development.

The Simply Coaching Summit is the first virtual conference created specifically for instructional coaches, administrators, and teacher leaders. This is the sixth annual online professional development event where instructional coaches and teacher leaders engage in a variety of online training topics.

Here are some conference highlights:

- **Keynote speakers** include Nicole S. Turner, Adam Docivo, Kate Koch, Courtney Orzel, Dr. Anthony Muhammad, and Dr. Jim Knight
- **Live Workshops** by Julie Stern, Dr. Kim Richardson, Principal Kafele, Michael Sonbert, and Michael Singletary
- **Prerecorded Sessions** by 50+ current practitioners, consultants, and researchers
- **The VIP Ticket** includes seven workshops in the Coaching Clarity Bundle, three live workshops, and a digital copy of the best-selling positive feedback forms.

I have itemized the associated costs:

- Registration fee for a 3-day virtual ticket is
- Registration fee for a 3-day VIP virtual ticket is

You can learn more about the conference by visiting  
[www.simplycoachingsummit.com](http://www.simplycoachingsummit.com)

Thank you in advance for consideration of this request,

